

VERSION 2  
31/08/2020

# *PLANNING YOUR FAREWELL*



## FUNERAL ORGANISER

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## FUNERAL ORGANISER

This guide will help you record your wishes and future funeral arrangements. This will assist your family and funeral director design the most fitting funeral service to honour your memory and pay tribute to your life achievements and experiences.

### PERSONAL AND FAMILY INFORMATION

<b>Given names:</b>	
<b>Family Name:</b>	
<b>Address:</b>	
<b>Telephone:</b>	
<b>Email:</b>	
<b>Date of Birth:</b>	
<b>Place of Birth:</b>	
<b>Year arrived in Australia if born overseas:</b>	
<b>Occupation during working life:</b>	
<b>Are you of Aboriginal or Torres Strait Islander origin?</b>	
<b>Pension type(Centrelink/DVA):</b>	
<b>Pension number:</b>	
<b>Medicare number:</b>	
<b>Doctor:</b>	
<b>Father's name in full:</b>	
<b>Father's Occupation:</b>	
<b>Mother's name in full and maiden name:</b>	
<b>Mother's Occupation:</b>	
<b>Marital Status:</b>	1. Single 2.Married 3.Widower 4.Widow 5.Divorced 6.De facto
<b>First Marriage:</b>	Where married: _____ At what age: _____

<b>Given names:</b>	
	<i>To whom:</i> _____
<b>Subsequent marriages:</b>	<i>Where married:</i> _____ <i>At what age:</i> _____ <i>To whom:</i> _____
<b>Children's details:</b>	<i>Given Names:</i> 1. _____ <i>DOB</i> _____ 2. _____ <i>DOB</i> _____ 3. _____ <i>DOB</i> _____ 4. _____ <i>DOB</i> _____ 5. _____ <i>DOB</i> _____ 6. _____ <i>DOB</i> _____ 7. _____ <i>DOB</i> _____ 8. _____ <i>DOB</i> _____
<b>Notes/comments:</b>	

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**NAME AND ADDRESS OF PERSON/S YOU WOULD LIKE TO MAKE ANY ARRANGEMENTS**

<b>Name:</b>	
<b>Address:</b>	
<b>Telephone:</b>	
<b>Email:</b>	
<b>Name:</b>	
<b>Address:</b>	
<b>Telephone:</b>	
<b>Email:</b>	
<b>Notes/comments:</b>	

## ESTATE PLANNING

<b>Name of executor/s:</b>	
<b>Address:</b>	
<b>Telephone:</b>	
<b>Solicitor Name/Firm:</b>	
<b>Address:</b>	
<b>Telephone:</b>	

## FUNERAL SERVICE INSTRUCTIONS

### FUNERAL DETAILS

<b>Funeral Service Venue:</b>	
<b>Celebrant/Clergy:</b>	
<b>Burial/Cremation:</b>	
<b>Plot/Niche Reserve (if any):</b>	
<b>Type of Coffin/Casket desired:</b>	
<b>Floral Preference:</b>	
<b>Donations to:</b>	
<b>Prepaid funeral/funeral bond/insurance details (if any):</b>	
<b>RSL involvement:</b>	<i>Yes / No</i>
<b>Newspaper Notices:</b>	1. 2. 3.
<b>Religion /Cultural Traditions:</b>	

## FUNERAL WISHES

<b>Requested Music/Hymns:</b>	1. _____ 2. _____ 3. _____ 4. _____
<b>Requested Readings (and preferred readers):</b>	1. _____ 2. _____ 3. _____ 4. _____
<b>Eulogy by:</b>	_____
<b>Clubs/Societies to be contacted:</b>	1. _____ 2. _____ 3. _____
<b>Pallbearers:</b>	1. _____ 2. _____ 3. _____ 4. _____ 5. _____ 6. _____
<b>Photo/Visual Presentation:</b>	_____
<b>Preferred Catering/Wake Location:</b>	_____
<b>Special Requests:</b>	_____

## ADDITIONAL INFORMATION

### CENTRELINK AND VETERAN'S AFFAIRS PENSIONS

*Please confirm your individual entitlements with Centrelink or Veteran's Affairs. The following is provided as a guide only and may differ in some circumstances and is subject to change without notice.*

#### **Pensioner Couple (on death of one)**

Generally a pensioner whose pensioner spouse dies may receive a Bereavement Payment. If you were both getting a pension you will get a lump sum Bereavement Payment. The lump sum is calculated by multiplying the difference between the amount you both were receiving and the single rate you will be paid as a single pensioner by a factor of seven.

#### **Single Pensioner**

The estate may be eligible to a Bereavement Payment.

*If a deceased person was receiving a Veteran's Affairs or Centrelink pension or other benefits, the appropriate department should be notified of the death within 14 days.*

#### **Veterans**

Veterans whose deaths are accepted as being caused by war service and those on TPI pensions may be eligible for additional assistance.

*There are few services that are as sensitive or as personal as those provided by your funeral director. Our role is to make sure your wishes, and, if known the wishes of the deceased, are carried out just the way they should be. Lismore Funeral Services offers a full selection of:*

- *Funeral and Memorial Services, ranging from traditional to uniquely innovative and personal*
- *Burial services and cremation options*
- *Natural choices, including green burial and cremation*